



INVITATION TO BID

(FOR THE PROCUREMENT OF GOODS)

- 1) The **City Government of Puerto Princesa (CGPP)**, through *General Appropriations Ordinance No. 1-2025 (GF 2026) and Supplemental Budget No. 1 (SB No. 1-2026)*, intends to apply the sum of corresponding Approved Budget for the Contract (ABC) for each of the following below stated supply/service-requirements of the CGPP for the regular operation and dispense of the governmental functions of different offices, projects, activities and programs of the City for the fiscal year **CY 2026**. Bids received in excess of the respective ABC of the following projects shall be automatically rejected at bid opening, to wit.

# • rebid	Purchase Request (PR) Number	Fund Source/ Reference	ABC – in ₱	Brief Description of Goods Subject of Procurement	Procuring Office	Bidding Document Fee
1	100-2026-04-1305	4411/ 5-02-03-210	3,012,561.00	Supply and delivery of various medical instrument and apparatus (blood pressure apparatus aneroid with sphygmomanometer adult, etc.)	City Health Officer	5,000.00
2	100-2026-07-1552	4411/ 5-02-03-080	4,251,048.80	Supply and delivery of various medical, dental and laboratory supplies (6 size reusable BF cuffs adult/neonatal/pediatric/child/ adult large/adult leg + connector for NIBP monitor, etc.)	City Health Officer	5,000.00
3	200-2026-06-039	3010/ 5-02-03-990 5-02-03-010 5-02-03-110 5-02-03-210	5,857,673.00	Supply and delivery of various office supplies, devices and consumables (shoe me board 12'x 16" back-to-back white board and chalkboard, etc.)	City DepED	5,000.00
4*	100-2026-04-943	9991/ 5-02-99-990	7,480,000.00	Procurement of Services: Insurance of EOC Response units personnel and volunteers for 1 year	CMO – DRRMD	10,000.00

- 2) The CGPP now invites bids for the above procurement using the appropriate strategic consideration or procurement strategy – life cycle assessment and life cycle cost analysis. Delivery of the Goods/Services required for *item nos. 1- 3, 30 CD*. Bidders should have completed, at least *five (5) years* from the date of the submission and receipt of bids, a contract similar to the procurement Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from *BAC Office [3/F Puerto Princesa City Hall Building Complex, Government Center, Sta. Monica Heights, Puerto Princesa*

City and inspect the Bidding Documents at the address given below from 8:00 o'clock in the morning up to 5:00 o'clock in the afternoon on regular government working days.

- 5) A complete set of Bidding Documents may be acquired by interested Bidders on **July 28, 2026 to August 17, 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB or as stated above in person.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The CGPP will hold a Pre-Bid Conference on **Pre-bid Conference on August 05, 2026/2:00 PM at the BAC Office** and/or through video conferencing via N/A, which shall be open to prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below **on or before 1:00 o'clock in the afternoon of August 17, 2026**. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening will follow on the same date at 2:00 o'clock in the afternoon at BAC Office and/or via N/A. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) All bids must be COMPLETE. Partial bids shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the CGPP.
- 11) The CGPP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70¹ of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) For further information, please refer to:

*Bids and Awards Committee/
CMO – BAC Secretariat and Procurement Planning Division
3/F Puerto Princesa City Hall Complex
Barangay Sta. Monica
Puerto Princesa City 5300
Telephone Number: (048) 717 8050
E-mail Address: ppcbacsecretariat@gmail.com*

- 13) You may visit the following websites:

For downloading of Bidding Documents:
<https://www.facebook.com/profile.php?id=61589084339251>

For electronic bid submission:

Date of Issue: July 28, 2026


Engr. JOVENE C. SAGUN
City Planning and Development Coordinator
Chairperson, Bids and Awards Committee

¹ Reservation Clause