

**RESOLUTION NO. SVP- 53C - 2026****RECOMMENDING THE AWARD OF CONTRACT VIA SMALL VALUE PROCUREMENT TO ICT CLOVER LEAF TRADING OPC FOR THE SUPPLY AND DELIVERY OF BALL POINT PEN, BATTERY DRY CELL, AA, CORRECTION TAPE, ETC. FOR THE OFFICE OF THE CITY MAYOR- BAC SECRETARIAT AND PROCUREMENT PLANNING DIVISION**

WHEREAS, there is an approved Purchase Request (PR) No. 100-2026-07-1667 with an Approved Budget for the Contract (ABC) of Five Hundred Twenty-Nine Thousand Four Hundred Forty-Six Pesos and 94/100 (Php 529,446.94) for the above-stated procurement;

WHEREAS, said item is included in the Annual Procurement Plan/ Project Procurement Management Plan of the City Government of Puerto Princesa (CGPP) for 2026;

WHEREAS, Rule IV of the Republic Act No. 12009 and its IRR, known as the New Government Procurement Act, states that the Procuring Entity shall adopt any of the following modes of procurement stated in Section 26 of the same act, consistent with the fit-for-purpose procurement approach.

WHEREAS, the Bids and Awards Committee (BAC) of CGPP resorted to Small Value Procurement in accordance with the provisions of Section 34 of the IRR of RA 12009, as per the approved Annual Procurement Plan 2026 of the CGPP;

WHEREAS, Section 34.1 requires the Procuring Entity to request the submission of at least three (3) price quotations, and the receipt of one (1) quotation is sufficient to proceed with the evaluation of bidders Provided that the amount involved does not exceed the threshold amount.

WHEREAS, before the deadline for submission of price quotations, the return of the RFQs sent resulted in the following:

Name of Supplier	Price Quotation (PHP)	% Variance from ABC
ICT CLOVER LEAF TRADING OPC	529,319.00	0.024%
MELDAVIDSON TRADING & GEN. MDSG.	529,353.00	0.018%
GIGAPRINT TRADING & SERVICES	529,375.00	0.014%

WHEREAS, upon careful examination, validation, and verification of all technical and financial requirements, the offer of ICT Clover Leaf Trading Opc was found to be the Lowest Calculated and Responsive Quotation (LCRQ) and most advantageous to the City Government;

NOW THEREFORE, on the basis of the foregoing, we, the members of the Bids and Awards Committee,

HEREBY RESOLVE to recommend the award of contract via Small Value Procurement to ICT Clover Leaf Trading Opc in the total amount of Five Hundred Twenty-Nine Thousand Three Hundred Nineteen Pesos (Php529,319.00);

RESOLVED FURTHER, that this Recommendation be submitted to the Head of the Procuring Entity (HoPE) for approval.

UNANIMOUSLY APPROVED this 10th day of August, 2026, at Puerto Princesa City.

Certified Correct:

ROSALBA J. ANGELES
Supervising Administrative Officer/
Head, BAC Secretariat

Attested by the Bids and Awards Committee:

GEORGE S. VASQUEZ
Assistant CPDC/Member

ENGR. ARIES S. GRANDE
City Engineer/Member

DEMETRIO C. ALVOR, JR
City Tourism Officer/Member

ATTY. JOEY VINCENT P. RABANAL
Assistant City Budget Officer/
Vice Chairperson

ENGR. JOVENEE C. SAGUN
CPDC/Chairperson

APPROVED:

LUCILO R. BRAYON
City Mayor / Head of Procuring Entity

BAC-2026-RESO-1173