



Republic of the Philippines  
City Mayor's Office  
**BIDS AND AWARDS COMMITTEE**  
Puerto Princesa City

**INVITATION TO BID**  
*(for the Procurement of Goods)*

1. The **City Government of Puerto Princesa (CGPP)**, through *General Appropriations Ordinance No. 1-2025 (GF 2026) and General Appropriations Ordinance No. 1-2024 (GF 2025)* intends to apply the sum, corresponds as the *Approved Budget for the Contract (ABC)* for each of the following supply-requirements of the **CGPP** for the regular operation and dispense of the governmental functions of different offices, projects, activities and programs of the City for the fiscal year **CY 2026**. *Bids received in excess of the respective ABC of the following projects shall be automatically rejected at bid opening, to wit:*

# *rebid	Purchase Request (PR) Number	Fund Source/ Reference	ABC - in ₱	Brief Description of Goods Subject of Procurement	Procuring Office	Bidding Document Fee
1*	100-2026-01-208	4411-1/ 5-02-03-050	2,322,148.00	Supply and delivery of various food supplies (evaporated milk 370ml x 48 cans/case, etc.)	CHO - Nutrition Division	5,000.00
2*	100-2026-02-275	4411/ 5-02-99-990	1,500,000.00	Procurement of Services for 30,000 kilo waste collection (pathological and infectious waste including sharps)	City Health Office	5,000.00
3	100-2026-02-246	3392/ 5-02-03-990	1,906,500.00	Supply and delivery of various swimming pool maintenance supplies and equipment (chlorine 70% made in Japan 40kg, etc.)	CMO - Sports Division	5,000.00
4	100-2026-02-318	8918-32/ 1-07-03-990 (2025)	17,381,026.80	Supply and delivery of various fuel products (diesel, oil 10, etc)	GED - Reclamation of Coastal Development Project (Baywalk Area)	25,000.00
5	100-2026-02-570	7611-24/ 5-02-03-990	3,861,369.80	Supply and delivery of various janitorial supplies, embalming and casket making materials and other relief goods (air freshener aerosol type, etc.)	CMO - Burial Assistance Program	5,000.00
6	100-2026-02-609	8859/ 5-02-99-990	2,000,000.00	Procurement of Services of an Event Organizer for the Conduct of 2026 Puerto Princesa Investment Forum "Your Investment. Our Commitment."	CMO - LEDMO	5,000.00
7	100-2026-03-658	4411/ 5-02-03-070	3,199,450.00	Supply and delivery of various drugs and medicines (calcium carbonate 500 mg tablet, etc.)	City Health Office	5,000.00
8	100-2026-03-659	4411/ 5-02-03-080	4,999,943.64	Supply and delivery of various medical, dental and laboratory supplies and instruments (surgical tape 1" width 12s, etc.)	City Health Office - Q1	5,000.00
9	100-2026-03-685	8721/ 5-02-03-040	4,500,347.00	Supply and delivery of various veterinary supplies (antibiotic LA 100ml, etc.)	City Veterinary Office	5,000.00
10	100-2026-03-686	8852/ 5-02-03-990	2,900,000.00	Supply and delivery of various souvenirs and tokens (paper bag with tourism branding, etc.)	City Tourism Office	5,000.00
11	100-2025-03-728	7621/ 5-02-03-070	4,149,373.00	Supply and delivery of various drugs and medicines (medroxyprogesterone acetate 150mg/ml, etc.)	CHO - Population Control Division	5,000.00

2. The CGPP – Bids and Awards Committee (BAC) now invite bids for the above procurement. Delivery of the Good/Services required for item nos. 1, 5 & 7-11, 30 CD, item no. 2, 270CD, item no. 3, 210 CD, item no. 4, 315 CD, and item no. 6, 90 CD. Bidders should have completed, within two (2) years from the date of the submission and receipt of bids, a contract similar to the procurement project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedure using non-discretionary pass/fail criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective bidders may obtain further information from the **BAC Office [3/F Puerto Princesa City Hall Building Complex, Government Center, Sta. Monica Heights, Puerto Princesa City]** of the CGPP and inspect the Bidding Documents at the said address from 8:00 o'clock in the morning up to 5:00 o'clock in the afternoon on regular government working days.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **March 24, 2026 to April 13, 2026** from the address below and upon payment of applicable fee for the Bidding Documents, as stated above in person.
6. The CGPP will hold a **Pre-bid Conference on April 01, 2026/10:00 AM at the BAC Office**, which shall be made open to prospective bidders.
7. Bids must be delivered to the BAC Office of the CGPP **on or before 1:00 o'clock in the afternoon of April 13, 2026**. Late Bids shall not be accepted.
8. All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening will follow on the same date at 2:00 o'clock in the afternoon at BAC Office. Bids will be opened in the presence of the Bidders' Representatives who choose to attend the activity.
10. All bids must be COMPLETE. Partial bids shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the CGPP.
11. The CGPP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Bids and Awards Committee/  
CMO – BAC Secretariat and Procurement Planning Division  
3/F Puerto Princesa City Hall Complex  
Barangay Sta. Monica  
Puerto Princesa City 5300  
Telephone Number: (048) 717 8050  
E-mail Address: [ppcbacsecretariat@gmail.com](mailto:ppcbacsecretariat@gmail.com)**

  
**Engr. JOVENEE C. SAGUN**  
City Planning and Development Coordinator  
Chairperson, Bids and Awards Committee