

Project Reference Num: PR No. **100-2025-10-2254**

P.R. Date

**October 24, 2025**

Location of Project: **City General Services Office**

Supplier : **MELDAVIDSON TRADING AND GENERAL MERCHANDISING**

Address : **Brgy Tinguiban, Puerto Princesa City**

P.O. No.

**BAC-2025-AMP-12-1200**

E. Mail Address :

P.O. Date

**DEC 04 2025**

Telephone No.

Mode of

TIN **183-668-016-000**

Procurement :

**Negotiated - Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : **Thru City GSO**

Delivery Term :

Delivery of goods shall start upon commencement of actual work of the project valid for **30CD** or until contract amount or funds are fully depleted/exhausted whichever comes first

Date of Delivery :

Payment Term :

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
<b>FOR REPAIR AND MAINTENANCE OF CGPP MOTOR VEHICLES</b>					
<b>I -FOR YAMAHA MIO 125 WITH EN: E3R2E-2330398, CN: PA0SE9810K0362328, MV FILE: 0403-281754 OF THE CMO-BAC</b>					
1	1	set	Tire with tube 90/80x14	3,197.00	3,197.00
2	1	set	Tire with tube 80/80x14	3,197.00	3,197.00
3	2	btls	Tire Sealant (100ml)	597.00	1,194.00
4	1	pc	Spark Plug-Iridium	1,197.00	1,197.00
5	1	set	Brake Pad	407.00	407.00
6	1	set	Brake Shoe	497.00	497.00
7	1	tin	Gear Oil 100ml	347.00	347.00
8	1	pc	V-belt	3,497.00	3,497.00
9	1	set	Pulley set with drive face and fly ball- std.	4,997.00	4,997.00
10	1	pc	Battery 12V	1,697.00	1,697.00
11	1	pc	Head Light Bulb Dot 3	1,497.00	1,497.00
12	1	pc	Drain Plug	497.00	497.00
<b>II -FOR HONDA WAVE 100 WITH EN: KWY00E123598, CN: KWY10123594, PN: SH-4580 OF THE CITY BUDGET OFFICE</b>					
13	1	set	Sprocket with Chain	1,197.00	1,197.00
14	2	pcs	Sprocket Bearing	347.00	694.00
15	2	pcs	Hub Bearing Front	297.00	594.00
16	2	pcs	Hub Bearing Rear	397.00	794.00
17	1	pc	Spark Plug	397.00	397.00
18	1	set	Tire 2.50 with tube	1,597.00	1,597.00
19	1	set	Tire 2.75 x 17 with Tube	2,197.00	2,197.00
20	1	set	front Shock	2,797.00	2,797.00
21	1	pc	Clutch Lining	1,697.00	1,697.00
22	1	pc	Clutch Cable	997.00	997.00
23	1	pc	Carburator Assembly	3,197.00	3,197.00
24	1	pc	Brake Hose	897.00	897.00
25	2	sets	Brake Shoe	497.00	994.00
26	1	set	Side Mirror	397.00	397.00
27	1	pc	Battery	797.00	797.00
<b>III -FOR YAMAHA XTZ-125 WITH EN: E3U9E-012807, CN: PA0RE2710G0004233 OF THE CITY ENGINEERING OFFICE</b>					
X-X-X	X-X-X	X-X-X	X-X-X-X-X Continue to Page 2 x-x-x-x-x	<b>Sub Total 1</b>	<b>41,464.00</b>

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

**MELDAVIDSON TRADING AND GENERAL MERCHANDISING**

By:

**BELLA V. BONBON**

Signature over printed name of supplier

Position/Designation

**R-27-25**

Date

Very truly yours,

**LUCILO R. BAYRON**

City Mayor

Authorized official

Fund Available

ALOBS NO. :

Amount :

City Accountant

Location of Project: City General Services Office

Supplier : MELDAVIDSON TRADING AND GENERAL MERCHANDISING

Address : Brgy Tinguiban, Puerto Princesa City

P.O. No.

BAC-2025 - AMP - 12 - 120

E. Mail Address :

P.O. Date

DEC 04 2025

Telephone No.

Mode of

TIN 183-668-016-000

Procurement :

Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO

Delivery Term :

Delivery of goods shall start upon commencement of actual work of the project valid for 30CD or until contract amount or funds are fully depleted/exhausted whichever comes

Date of Delivery :

Payment Term :

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
28	1	pc	Front Fender Assy.	2,377.00	2,377.00
29	1	pc	Rear Fender Component	1,297.00	1,297.00
30	1	pc	License Bracket	1,197.00	1,197.00
31	1	set	Side Cover, side 1 & side 2	4,197.00	4,197.00
32	1	pc	Fuel tank Assy	17,297.00	17,297.00
33	1	set	Scoop, air 1 & air 2	3,097.00	3,097.00
34	1	pc	Cap Assy.	1,957.00	1,957.00
35	1	pc	Battery	2,647.00	2,647.00
36	1	pc	Starter Relay	1,347.00	1,347.00
37	1	set	Headlight Body	2,247.00	2,247.00
			<b>IV -FOR YAMAHA XTZ-125 WITH EN: E3W8E-011558, CN: PAODEIII0H0002529 OF THE CITY ARCHITECT OFFICE</b>		
38	1	set	Tire with tube 80/100-21	5,397.00	5,397.00
39	1	set	Tire with 110/80-18	8,097.00	8,097.00
40	2	pcs	Lever, left & right	1,497.00	2,994.00
41	1	pcs	Front Fender Assy.	2,377.00	2,377.00
42	1	pc	Rear Fender Component	1,297.00	1,297.00
43	1	set	Side Cover, side 1 & side 2	4,197.00	4,197.00
x-x-x	x-x-x	x-x-x	<b>x-x-x-x-x- Nothing Follows x-x-x-x-x</b>	<b>Sub Total 2</b>	<b>62,019.00</b>
				<b>Sub Total 1</b>	<b>41,464.00</b>
				<b>Grand Total</b>	<b>103,483.00</b>

**In Words**

**One Hundred Three Thousand Four Hundred Eighty-Three Pesos**

**In Figures**

**₱103,483.00**

*In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.*

Conforme:

**MELDAVIDSON TRADING AND GENERAL MERCHANDISING**

By:

BELLA B. BAYRON  
Signature over print of supplier

Position/Designation

12-29-25  
Date

City Accountant

Very truly yours,



**LUCILO R. BAYRON**

City Mayor

Authorized official

Fund Available

ALOBS NO. :

Amount :

2 AWARDDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the City's Bids and Awards Committee Goods and approved by the Head of Procuring Entity or his duly authorized representative.

3 The Goods shall only be delivered by the Supplier at the City General Services Office of the located at the New City Hall Building not later than 10:00 up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity with prior due notice, written or verbal, to the Supplier.

4 Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he may be extended maximum period of \_\_\_\_\_ (\_\_\_\_) calendar days to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDDEE, without prejudice to the imposition liquidated damages. The City Government of Puerto Princesa (CGPP) shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his qualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR.

5 The goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of the delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the procuring Entity shall be final and binding upon the Supplier.

6 Rejected deliveries shall be construed as non-delivery of product (s) / item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7 Supplier shall guarantee his deliveries to be free from defects. Any effective item(s)/product(s) that may be discovered by the CGPP within three (3) months after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

8 A penalty of one-tenth of one per cent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten per cent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten per cent (10%) of the amount of the contract, the producing entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidate damages, upon non-performance by the Supplier of any of its obligations under the contract.

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9 All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10 The Notarization of this instrument shall be on the account of the supplier.

11 The technical specifications, bid proposal and other documents required from the AWARDDEE shall form part of this Purchase Order.

REPUBLIC OF THE PHILIPPINES)  
PUERTO PRINCESA CITY )S.S.

Accepted *[Signature]*  
BELLA L. BONBON  
LIAISON

BEFORE ME, a Notary Public for and in the City of Puerto Princesa, Philippines on this \_\_\_ day of \_\_\_\_\_, 2025, personally appeared *Bella Bonbon* known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity he represents.

This Instrument refers to a \_\_\_\_\_ consisting of *two (2)* pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Doc No. : *72*  
Page No. : *12*  
Book No. : *129*  
Series of : \_\_\_\_\_

*[Signature]*  
ATTY. KERWIN ARNOLD MAWIE C. PALATINO  
Notary Public / Puerto Princesa City, Mun. of Aborian  
Narra, Cuyo, Agutaya and Magsaysay, Palawan  
NPL No. 2025-003, Until December 31, 2026  
PTR No. 2092437, PPC/PALAWAN, 01-02-2025  
Roll No. 67119/NBP NO. 466838/12-23-2024  
MCLE COMPLIANCE NO. VII-0005455