



Project Reference Num: PR No. 100-2025-10-2240 P.R. Date October 22, 2025
 Location of Project: CHO - Operations of Satellite Clinic and Birthing Facilities

Supplier : ICT CLOVER LEAF TRADING OPC
 Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025-AMP -4 - 1008
 E. Mail Address : _____ P.O. Date NOV 10 2025
 Telephone No. : _____ Mode of _____
 TIN 607-139-767-00000 Procurement : Shopping

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : 50% upon receipt of P.O. or until contract amount or funds are fully depleted/exhausted whichever comes first
 Date of Delivery : _____ Payment Term : _____

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	20	box	Ballpen, black 1.0mm tip pieces per box	439.50	8,790.00
2	10	box	Ballpen, blue 1.0mm tip pieces per box	439.50	4,395.00
3	10	box	Ballpen, red 1.0mm tip pieces per box	439.50	4,395.00
4	6	pack	Battery, CR2025 3V Lithium coin battery pack of 2's/pack	93.45	560.70
5	20	packet	Battery, dry cell, AA, 1.5V, alkaline (pack of 4)	143.97	2,879.40
6	20	packet	Battery, dry cell, AAA, 1.5V, alkaline (pack of 4)	143.97	2,879.40
7	5	box	Carbon Film, legal, 100's/box	1,221.00	6,105.00
8	10	piece	Cartolina, thick, blue	9.25	92.50
9	10	piece	Cartolina, thick, green	9.25	92.50
10	10	piece	Cartolina, thick, pink	9.25	92.50
11	10	piece	Cartolina, thick, white	9.25	92.50
12	10	piece	Cartolina, thick, yellow	9.25	92.50
13	38	box	Clip backfold, all metal, clamping:32mm (-1mm), 12's/box	64.00	2,432.00
14	38	box	Clip backfold, all metal, clamping:50mm (-1mm), 12's/box	99.00	3,762.00
15	20	box	Clip, bulldog (3"), 12's/box	193.00	3,860.00
16	6	piece	Clipboard, legal size, acrylic	114.00	684.00
17	21	piece	Correction Tape, 12m	48.00	1,008.00
18	16	piece	Data File Box, made with chipboard, with closed ends	240.00	3,840.00
19	9	piece	Eraser, plastic/rubber	11.00	99.00
20	15	box	Fastener, metal, 7cm between prongs	143.50	2,152.50
21	16	box	Fastener, plastic, 70mm between prongs	55.00	880.00
22	8	piece	File paper tray, 3 layers, steel	779.98	6,239.84
23	11	box	Folder, expanding colored long, 100/box	1,673.50	18,408.50
24	9	pack	Folder, tagboard, A4, white, 100's	240.95	2,168.55
25	9	pack	Folder, tagboard, A4, white, 100's	267.95	2,411.55
26	9	jar	Glue, all purpose, 473ml	71.50	643.50
27	30	bottle	Ink Epson 003, Black, T00V100	299.94	8,998.20
28	21	bottle	Ink Epson 003, Cyan, T00V200	317.99	6,677.79
29	21	bottle	Ink Epson 003, Magenta, T00V300	317.99	6,677.79
30	21	bottle	Ink Epson 003, Yellow, T00V400	317.98	6,677.58
31	15	bottle	Ink, for stamp pad, black/violet, 50ml	121.95	1,829.25
32	5	roll	Manila Paper, 48's/roll	582.95	2,914.75
x-x-x	x-x-x	x-x-x	x-x-x-x-x-x Continue to Page 2 x-x-x-x-x-x	Sub Total 1	112,831.80

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:
 By: ICT CLOVER LEAF TRADING OPC
Diane B. Bernong
 Signature over printed name of supplier
Business officer
 Position/Designation
12/17/2025
 Date

Very truly yours,
LUIGLO R. BAYRON
 City Mayor
 Authorized official

Fund Available _____ ALOBS NO. : _____
 _____ Amount : _____
 City Accountant _____



Project Reference Num: PR No. 100-2025-10-2240 P.R. Date October 22, 2025
 Location of Project: CHO - Operations of Satellite Clinic and Birthing Facilities
 Supplier : ICT CLOVER LEAF TRADING OPC
 Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025 - Amp - 4 - 1006
 E. Mail Address : _____ P.O. Date NOV 10 2025
 Telephone No. _____ Mode of _____
 TIN 607-139-767-00000 Procurement : Shopping

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : 45GD upon receipt of P.O. or until contract amount or funds are fully depleted/exhausted whichever comes first
 Date of Delivery : _____ Payment Term: _____

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
33	15	set	Marker, fluorescent, 3 colors per set	88.75	1,331.25
34	10	box	Marker, permanent, broad, black, 12s/box	824.94	8,249.40
35	20	box	Marker, permanent, fine point, black 12s/box	550.00	11,000.00
36	15	box	Marker, permanent, fine point, blue 12s/box	550.00	8,250.00
37	15	box	Marker, permanent, fine point, red 12s/box	550.00	8,250.00
38	44	box	Paper clip, gem tprye, 33mm, 100pieces per box	19.00	836.00
39	51	box	Paper clip, gem tprye, 50mm, 100pieces per box	30.00	1,530.00
40	26	pack	Paper, specialty, 160 gsm, legal	49.00	1,274.00
41	9	box	Pencil, lead, with eraser, #2, medium 12's/box	143.95	1,295.55
42	10	case	Push pin, flat head type, assorted colors, 100/case	42.95	429.50
43	13	piece	Ruler, plastic, 12 inches	7.40	96.20
44	5	box	Sign pen, black, liquid/gel ink, 0.7mm needle tip	360.00	1,800.00
45	46	piece	Sign pen, blue, liquid/gel ink, 0.7mm needle tip	35.95	1,653.70
46	46	piece	Sign pen, red, liquid/gel ink, 0.7mm needle tip	35.95	1,653.70
47	10	pad	Stamp pad, felt no. 3	95.00	950.00
48	23	box	Staple wire, No.35 (23/6),5000 staples	79.00	1,817.00
49	15	roll	Tape, double sided 1/2' x 5m, foam type	24.00	360.00
50	20	roll	Tape, electrical, black	60.93	1,218.60
51	15	roll	Tape, masking, 1/2 x 25y	59.00	885.00
52	17	roll	Tape, masking, 2x25y	42.00	714.00
53	23	roll	Tape, masking, 3x25y	146.95	3,379.85
54	24	roll	Tape, packaging, 48mm, 100 meters length	239.30	5,743.20
55	24	roll	Tape, transparent, 28mm (+/- 1mm)	16.50	396.00
56	23	roll	Tape, transparent, 48mm (+/- 1mm)	80.50	1,851.50
57	8	piece	Blade, for general purpose cutter/utility knife, 10's	9.00	72.00
58	5	piece	Cutter Knife, for general purpose	40.95	204.75
59	13	pair	Scissor, symmetrical blade length: 8"	5.60	72.80
60	7	piece	Calculator compact, electronic, 12 digits cap	145.00	1,015.00
61	13	piece	Staple #35 heavy duty with staple wire remover	38.40	499.20
x-x-x	x-x-x	x-x-x	x-x-x-x-x Nothing Follows x-x-x-x-x	Sub Total 2	66,828.20
				Sub Total 1	112,831.80
				Grand Total	179,660.00

In Words One Hundred Seventy-Nine Thousand Six Hundred Sixty Pesos
In Figures ₱179,660.00

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

ICT CLOVER LEAF TRADING OPC

By:

Diana P. [Signature]
 Signature over printed name of supplier
Business Officer
 Position/Designation
12/17/2025
 Date

Very truly yours,

[Signature]
LUCCLO R. BAYRON
 City Mayor
 Authorized official

Fund Available

ALOBS NO. : _____
 Amount : _____

City Accountant

