



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Puerto Princesa



NOTICE TO PROCEED

KATRINKA'S KITCHEN
Valencia Street, Circon Lodge
Barangay Masikap
Puerto Princesa City
Represented by: Antonio Luis Y. Castro

NOV 26 2025

Dear Mr. Castro,

The attached Contract and Purchase Order No. BAC-2025 - PD - 11-187 dated NOV 25 2025, having been approved, notice is hereby given to **KATRINKA'S KITCHEN**, for the "Procurement of Services – 2025 Mayor Lucilo R. Bayron Motocross and Extreme Enduro Cross Event Management Organizer and Provider" requested by the Office of the City Mayor's Office – Sports Section at a contract cost equivalent to **One Million Two Hundred Fifty-Seven Thousand Five Hundred Pesos (Php 1,257,500.00)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

Very truly yours,

By Authority of the City Mayor:


ATTY. ARNEL M. PEDROSA
City Administrator

I acknowledge receipt of this Notice:


KATRINKA'S KITCHEN
By: ARCHIE P. BAYONA
(Signature over Printed Name)
NOV 26, 2025
(Position/Designation/Date)

Copy of this document is intended for Supplier's Copy, Accounting Office copy, COA's copy, GSO copy and Office file only.

Apuradong Administrasyon

New City Hall Building, Bgy. Sta. Monica, Puerto Princesa City, Palawan 5300 • Tel. No. (048) 717-8049