



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Puerto Princesa



NOTICE TO PROCEED

R AND E LUBES TRADING
PEO Road, Banca-Bancao
Puerto Princesa City
Represented by: Jeann C. Barbaron

DEC 11 2025

Dear Ms. Barbarona,

The attached Contract and Purchase Order No. BAC-2025-PO-12-190 dated DEC 10 2025, having been approved, notice is hereby given to **R AND E LUBES TRADING**, for the "Supply and delivery of various spare parts for repair and maintenance of various service vehicles (Air filter, Fuel filter, etc.)" requested by the Office of the City General Services Officer at a contract cost equivalent to **Three Million One Hundred Four Thousand Six Hundred Ten Pesos (Php 3,104,610.00)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

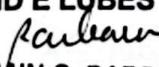
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

Very truly yours,

By Authority of the City Mayor:


ATTY. ARNEL M. PEDROSA
City Administrator

I acknowledge receipt of this Notice:

By: **R AND E LUBES TRADING**

JEANN C. BARBARON
(Signature over Printed Name)
Authorized Representative
12/11/2025
(Position/Designation/Date)

Copy of this document is intended for Supplier's Copy, Accounting Office copy, COA's copy, GSO copy and Office file only.

Apuradong Administrasyon

New City Hall Building, Bgy. Sta. Monica, Puerto Princesa City, Palawan 5300 • Tel. No. (048) 717-8049