



Republic of the Philippines
OFFICE OF THE CITY MAYOR
City of Puerto Princesa



NOTICE TO PROCEED

DEC 02 2025

JUST-ALL INC.

Shepherds Compound MK Lina Street
San Sebastian (Balagbag)
Lipa City, Batangas
Represented by: Maureen T. Dela Cruz

Dear Ms. Dela Cruz,

The attached Contract and Purchase Order No. BAC-2025 - PB - 11-48 dated NOV 25 2025, having been approved, notice is hereby given to **JUST-ALL INC.**, for the "Supply and delivery of various drugs and medicine (Acetylcysteine 600mg effervescent tablet, etc.)" requested by the Office of City Health Officer at a contract cost equivalent to **Fourteen Million Nine Hundred Sixty-Two Thousand Nine Hundred Ninety-Two Pesos & 68/100(Php 14,962,992.68)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

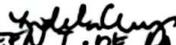
Very truly yours,

By Authority of the City Mayor:


ATTY. ARNEL M. PEDROSA
City Administrator

I acknowledge receipt of this Notice:

JUST-ALL INC.

By: 
MAUREEN T. DELA CRUZ
(Signature over Printed Name)

AUTHORIZED REPRESENTATIVE / DECEMBER 3, 2025
(Position/Designation/Date)

Copy of this document is intended for Supplier's Copy, Accounting Office copy, COA's copy, GSO copy and Office file only.

Apuradong Administrasyon

New City Hall Building, Bgy. Sta. Monica, Puerto Princesa City, Palawan 5300 • Tel. No. (048) 717-8049