



Project Reference Num: PR No. 100-2025-09-2079 P.R. Date September 23, 2025
 Location of Project City Department of the Interior and Local Government
 Supplier : AMB. ALC HOLDINGS & MANAGEMENT CORPORATION (CITY STATE ASTURIAS HOTEL PALAWAN)
 Address : South National Highway, Bgy. Tiniguiban, Puerto Princesa City P.O. No. BAC-2025 - AMP - 10 - 816
 E. Mail Address palawansales@asturiashotel.ph P.O. Date OCT 17 2025
 Telephone No. 434-3747/434-3851 Mode of _____
 TIN 007-525-904-001 Procurement : Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : Delivery period shall commence upon receipt of PO valid for 60CD or until the contract amount are fully depleted/exhausted.
 Date of Delivery : _____ Payment Term: _____

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	212	pax	Lunch and Snacks for Various Trainings	350.00	74,200.00
x-x-x	x-x-x	x-x-x	x-x-x-x-x-x-x-x Nothing Follows x-x-x-x-x-x	Total	74,200.00
In Words			Seventy-Four Thousand Two Hundred Pesos		
In Figures			P74,200.00		

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

AMB. ALC HOLDINGS & MANAGEMENT CORPORATION (CITY STATE ASTURIAS HOTEL PALAWAN)

By: [Signature]
 Signature over printed name of supplier

ACUANT MANAYAN
Position/Designation

OCTOBER 17, 2025
Date

[Signature]

LUCILO R. BAYRON
City Mayor ar
Authorized official

Fund Available

City Accountant

ALOBS NO. : _____
Amount : _____

PURCHASE ORDER

1. ALL TERMS CONTAINED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF SIGNATURE.

2. VENDOR shall be responsible for the accuracy of the supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the VENDOR to comply with the same shall be ground for cancellation of the award and purchase order issued to the VENDOR and for re-awarding the items to the Next Lowest Responsive Proposal, as determined by the City's Bids and Awards Committee. Goods and approved by the Head of Procuring Entity or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the City General Services Office or be located at the New City Hall Building not later than 10:00 am to 5:00 pm on the date of delivery as indicated in PO.

However, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where VENDOR has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he may be extended maximum period of _____ (____) calendar days to make good his delivery. Provided that VENDOR has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the concerned items withdrawn from the VENDOR, without prejudice to the imposition of liquidated damages. The City Government of Puerto Princesa (CGPP) shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING VENDOR. Refusal by the DEFAULTING VENDOR to shoulder the price difference shall be ground for his qualification from future bids of the same or of items, without prejudice to the imposition of other sanctions as prescribed under RA 9194 and its RR.

5. The goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of the delivery upon prior due notice, written or verbal, to the authorized representative of the Supplier. The inspection will go through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the procuring Entity shall be final and binding upon the Supplier.

6. Required deliveries shall be construed as non-delivery of product(s) / item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the CGPP within three (3) months after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

8. A penalty of one-tenth of one per cent (0.001) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten per cent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten per cent (10%) of the amount of the contract, the producing entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract.

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All taxes, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The legalization of this instrument shall be on the account of the supplier.

11. The technical specifications, bid proposal and other documents required from the VENDOR shall form part of the Purchase Order.

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESSA CITY 655

Accepted By

17 OCT 2025


BEFORE ME, a Notary Public for and in the City of Puerto Princesa, Philippines, on this ___ day of _____, 2025, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity he represents.

This instrument refers to a _____ consisting of _____ (____) pages including this page and its Annexes, signed by the seller and their material _____

WITNESS MY HAND
Date: _____
Place: _____



17 OCT 2025


ATTY. RICHALEX G. JACINTO
NOTARY PUBLIC
Until December 31, 2028
NPL No. 2014-818
EP No. 201624 / 11-21-2024 / Palawan
PTR No. 1872824 / 12-03-2024 / Palawan
MCLE No. 481-2025050 / 10/10/2025 April 18, 1173
Bar Roll No. 48819