

RECOMMENDING THE AWARD OF CONTRACT VIA SHOPPING TO ICT CLOVER LEAF TRADING OPC FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES INTENDED FOR THE OFFICE OF THE CITY PLANNING AND DEVELOPMENT COORDINATOR – ADMIN SECTION

WHEREAS, there is an approved Purchase Request (PR) No. 100-2025-09-1989 with an Approved Budget for Contract (ABC) of Six Hundred Twenty-Four Thousand Four Hundred Thirty-Three Pesos and 50/100 (PhP624,433.50) for the above stated procurement;

WHEREAS, said item is included in the Annual Procurement Plan/ Project Procurement Management Plan of the City Government of Puerto Princesa (CGPP) for 2025;

WHEREAS, the Bids and Awards Committee (BAC) of CGPP was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 52.1 (b) of the IRR of RA 9184 per Approved Annual Procurement Plan 2025 of the CGPP;

WHEREAS, the BAC has sent Request for Quotation (RFQ) indicating the specification, quantity, ABC, and other terms and conditions of the item/s to be procured to eligible suppliers;

WHEREAS, before the deadline for submission of price quotations, the return of the RFQs sent resulted to the following:

Abstract of Quotation		
Name of Supplier	Price Quotations (in PHP)	% Variance from ABC
ICT CLOVER LEAF TRADING OPC	624,409.02	0.004%
PJMJ TRADING AND CONSTRUCTION	624,420.66	0.002%
MELDAVIDSN TRADING AND GENERAL MERCHANDISING	624,427.98	0.001%

WHEREAS, the BAC, upon recommendation from the Technical Working Group (TWG) and upon due deliberation of the submitted RFQs, found that the offer of ICT Clover Leaf Trading OPC the Lowest calculated and responsive quotation (LCRQ);

NOW THEREFORE, on the basis of the foregoing, it is **HEREBY RESOLVED** to recommend the award of contract via Shopping to ICT Clover Leaf Trading OPC for the above-quoted procurement of goods.

RESOLVED FURTHER, that copies of this resolution be furnished to the Office of the City Mayor, and other concerned offices for their information and/or appropriate action.

UNANIMOUSLY APPROVED. Done this 5th day of November, 2025, in Puerto Princesa City.

Certified Correct

ROSA KATHERINE J. ANGELES
Administrative Officer VI/ Officer-in-Charge
BAC Secretariat Member

ATTESTED:

GEORGE G. VASQUEZ
Assistant CPDC/Member

DEMETRIO C. ALVIOR, JR.
City Tourism Officer/ Member

ENGR. JOVENBE C. SAGUN
CPDC/Vice Chairperson

ARCH. HONESTO R. TEVES
City Architect/Member

ENGR. ARIES S. GRANDE
City Engineer/Chairman

APPROVED/DISAPPROVED:

LUCILO R. BAYRON
City Mayor/ Head of Procuring Entity