



NOTICE TO PROCEED

PJMJ TRADING & CONSTRUCTION
277 Manalo Extension
Puerto Princesa City
Represented by: Mary Jane J. La Rosa

NOV 14 2025

Dear Ms. La Rosa,

The attached Contract and Purchase Order No. BAC - 2025 - PB-11-169 dated NOV 07 2025, having been approved, notice is hereby given to **PJMJ TRADING & CONSTRUCTION**, for the "Procurement of Supply and Delivery of Various Air Conditioning Spare Parts, Supplies and Accessories (A/C cleaner liquid 1 gal, etc.)" may proceed, requested by the Office of the City General Services Officer", at a contract cost equivalent to **Two Million Seven Hundred Thirty-One Thousand Four Hundred Ten Pesos (Php 2,731,410.00)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

Very truly yours,

By Authority of the City Mayor:

ATTY. ARNEL M. PEDROSA
City Administrator

I acknowledge receipt of this Notice:

PJMJ TRADING & CONSTRUCTION

By: 
MARY JANE J. LA ROSA
(Signature over Printed Name)

Proprietor 11-28-2025
(Position/Designation/Date)