

Project Reference Num: PR No. 100-2025-08-1702 P.R. Date August 13, 2025
 Location of Project: City Engineering Department - Assistance to Barangay Small-Infra Project
 Supplier: ICT CLOVER LEAF TRADING OPC
 Address: 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025 - AMR - 4 - 788
 E. Mail Address: _____ P.O. Date NOV 05 2025
 Telephone No. _____ Mode of _____
 TIN 607-139-767-00000 Procurement: Negotiated - Small Value

Gentlemen:
 Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery: Thru City GSO Delivery Term: 80% upon receipt of P.O. or until contract amount or funds are fully depleted/exhausted whichever comes first
 Date of Delivery: _____ Payment Term: _____

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	37	pcs	2" x 2" x 12' Coco Lumber	146.35	5,414.95
2	6	pcs	3/8" Thk Ord. Plywood	1,123.35	6,740.10
3	36	pcs	3/4"Ø x 0.75m Anchor Bolt with Nut & Washer	792.99	28,547.64
4	7	kgs	4" C.W Nails	60.99	426.93
5	2	kgs	2" C.W Nails	63.35	126.70
6	5	kgs	1-1/2" C.W Nails	64.55	322.75
7	60	bags	Portland Cement	323.30	19,398.00
8	7	cu.m	Screen Sand	2,195.99	15,371.93
9	4	cu.m	Washed Gravel (G-3/4)	2,195.99	8,783.96
10	36	pcs	10mm Ø x 6m RSB	275.70	9,925.20
11	27	pcs	12mmØ x 6m RSB	397.70	10,737.90
12	6	kgs	No. 16 G.I. Tie Wires	109.75	658.50
13	3	pcs	Hacksaw Blade	79.25	237.75
14	7	gals	Lacquer Paint (Lemon Yellow)	1,427.35	9,991.45
15	7	gals	Lacquer Paint (Tahiti Blue)	1,409.05	9,863.35
16	14	gals	Lacquer Thinner	768.55	10,759.70
17	5	gals	Latex Paint (Royal Blue)	945.45	4,727.25
18	5	gals	Latex Paint (Cheeze)	1,141.85	5,709.25
19	2	gals	Concrete Neutralizer	677.05	1,354.10
20	4	gals	Fiat Latex Paint White	896.65	3,586.60
21	3	feet	Sanding paper # 100	176.85	530.55
22	4	pcs	Sanding paper # 180	26.75	107.00
23	3	rolls	1" Masking Tape	67.05	201.15
24	2	pcs	4" Paint Brush	121.99	243.98
25	2	pcs	2" Paint Brush	48.75	97.50
26	2	box	3.5mm THHN Copper Wire	6,587.99	13,175.98
27	5	box	5.5mm THHN Copper Wire	10,086.85	50,434.25
28	105	pcs	3/4"Ø PVC Pipe Orange	196.35	20,616.75
29	18	pcs	3/4"Ø PVC Piper Long Elbow Orange	42.65	767.70
30	14	can	Solvent Cement (400cc)	268.35	3,756.90
31	6	kgs	No. 16 G.I. Tie Wires	109.75	658.50
32	5	rolls	Electrical Tape (big)	58.45	292.25
33	1	rolls	Rubber Tape (big)	174.35	174.35
34	50	pcs	2" x 2" x 12' Coco Lumber	146.35	7,317.50
35	0.2	pcs	3/8" Thk Ord. Plywood	12,224.40	2,444.88
36	4	kgs	4" C.W. Nails	60.99	243.96
37	1	kgs	2" C.W. Nails	63.35	63.35
x-x-x	x-x-x	x-x-x	x-x-x-x-x Continue to Page 2 x-x-x-x-x	Sub Total 1	253,810.56

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:
ICT CLOVER LEAF TRADING OPC
 By: EVITA B. TOMAS
 Signature over printed name of supplier
Liaison Officer
 Position/Designation
12/12/25
 Date

Very truly yours,

LUCILO R. BAYRON
 City Mayor
 Authorized official

Fund Available _____ ALOBS NO. : _____
 Amount : _____
 City Accountant _____

Location of Project:

City Engineering Department - Assistance to Barangay Small-Infra Project

Supplier : **ICT CLOVER LEAF TRADING OPC**

Address : **2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw**

P.O. No.

BAC-2025 - A-1 - 11 - 946

E. Mail Address

P.O. Date

NOV 06 2025

Telephone No.

Mode of

TIN

607-139-767-00000

Procurement :

Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : **Thru City GSO**

Delivery Term :

BIDD upon receipt of P.O. or until contract amount or funds are fully depleted/exhausted whichever comes first

Date of Delivery :

Payment Term :

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
38	1	kg	1-1/2" C.W. Nails	64.55	64.55
39	6	bags	Portland Cement	323.25	1,939.50
40	1	cu.m	Screen Sand	2,195.99	2,195.99
41	0.5	cu.m	Washed Gravel (G-3.4")	2,195.99	1,098.00
42	8	pcs	10mm Ø x 6m RSB	275.70	2,205.60
43	4	pcs	12mmØ x 6m RSB	397.65	1,590.60
44	1	kg	No. 16G.I Tie Wires	109.75	109.75
45	2	pcs	Hacksaw Blade	79.25	158.50
46	10	mtrs	5.5mm THIN Copper Wire	75.55	755.50
47	10	mtrs	8.0mm THIN Copper Wire	119.45	1,194.50
48	1	set	4-Holes Panel Board	1,829.99	1,829.99
49	1	set	30-amp Circuit Breaker	475.75	475.75
50	2	set	20-amp Circuit Breaker	475.75	951.50
51	100	mtrs	# 6 Drop Wire	34.05	3,405.00
52	1	pc	25mm Service Entrance Cap	1,268.75	1,268.75
53	1	pc	Secondary Rock	487.99	487.99
54	1	pc	1-210, 0 Hz, 240V, 2W Kilowatt-Meter with Base 5 Jaws	4,995.85	4,995.85
55	3	pcs	3/4"Ø PVC Pipe Orange	196.35	589.05
56	3	pcs	3/4" PVC Piper Long Elbow Orange	42.65	127.95
57	2	pcs	25mm Ø IMC Conduit	658.75	1,317.50
58	4	pcs	25mm Ø PVC Clamp	14.55	58.20
59	1	can	Solvent Cement (400cc)	268.35	268.35
60	1	kg	No. 16 G.I Tie Wires	91.45	91.45
61	2	rolls	Electrical Tape (big)	58.45	116.90
62	1	rolls	Rubber Tape (big)	174.35	174.35
x-x-x	x-x-x	x-x-x	x-x-x-x-x Nothing Follows x-x-x-x-x	Sub Total 2	27,471.07
				Sub Total 1	253,810.56
				Grand Total	281,281.63

In Words

Two Hundred Eighty-One Thousand Two Hundred Eighty-One Pesos and 63/100

In Figures

P281,281.63

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

ICT CLOVER LEAF TRADING OPC

By:

EVITA B. TOMAS

Signature over printed name of supplier

Liaison Officer

Position/Designation

12/1/25

Date

Very truly yours,

LUCAS R. BAYRON

City Mayor

Authorized official

Fund Available

ALOBS NO. :

Amount :

City Accountant

SIGN HERE

- 2 AWARDDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the City's Bids and Awards Committee Goods and approved by the Head of Procuring Entity or his duly authorized representative.
- 3 The Goods shall only be delivered by the Supplier at the City General Services Office of the located at the New City Hall Building not later than 10:00 up to 3:00 pm on the date of delivery as indicated in PO.
Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity with prior due notice, written or verbal, to the Supplier.
- 4 Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he may be extended maximum period of _____ (____) calendar days to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDDEE, without prejudice to the imposition liquidated damages. The City Government of Puerto Princesa (CGPP) shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his qualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR.
- 5 The goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of the delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the letter was duly notified. In which case, the results of the inspection conducted by the procuring Entity shall be final and binding upon the Supplier.
- 6 Rejected deliveries shall be construed as non-delivery of product (s) / item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- 7 Supplier shall guarantee his deliveries to be free from defects. Any effective item(s)/product(s) that may be discovered by the CGPP within three (3) months after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.
- 8 A penalty of one-tenth of one per cent (0.001) of the cost of the unperformed portion for everyday of delay.
The maximum deduction shall be ten per cent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten per cent (10%) of the amount of the contract, the producing entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidate damages, upon non-performance by the Supplier of any of its obligations under the contract.
The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
- 9 All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
- 10 The Notarization of this instrument shall be on the account of the supplier.
- 11 The technical specifications, bid proposal and other documents required from the AWARDDEE shall form part of this Purchase Order.

Accepted By: 
EVITA B. TOMAS
 Liaison Officer

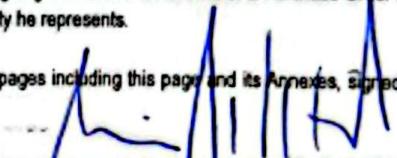
REPUBLIC OF THE PHILIPPINES)
 PUERTO PRINCESA CITY)S.S.

BEFORE ME, a Notary Public for and in the City of Puerto Princesa, Philippines on this ____ day of _____, 2025, personally appeared Erwin P. ... known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity he represents.

This instrument refers to a PO consisting of three 3 pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this ____ day of DEC 02 2025.

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 Series of : W 21


 ATTY. KERWIN ARNOLD MAWIE C. PALATINO
 Notary Public, Puerto Princesa City, Mun. of Aborlan
 Narra, Cuyo, Agutaya and Magsaysay, Palawan
 NPL No. 2025-003, Until December 31, 2026
 PTR No. 2092437, PPC/PALAWAN, 01-02-2025
 Roll No. 67119/IBP NO. 486838/12-23-2024
 MCLE COMPLIANCE NO. VII-0005455
 No. 146-B Burgos Street, Bgy. Masipag, PPC