

RESOLUTION NO. 342S - 2025

RECOMMENDING THE AWARD OF CONTRACT VIA SMALL VALUE PROCUREMENT TO ICT CLOVER LEAF TRADING OPC FOR THE SUPPLY AND DELIVERY OF 1 UNIT OFFICE PAPER SHEDDER INTENDED FOR THE OFFICE OF THE CITY PLANNING AND DEVELOPMENT COORDINATOR - ADMIN

WHEREAS, there is an approved Purchase Request (PR) No. 100-2025-07-1319 with an Approved Budget for Contract (ABC) of Seventy Thousand Pesos (PhP70,000.00) for the above stated procurement;

WHEREAS, said item is included in the Annual Procurement Plan/ Project Procurement Management Plan of the City Government of Puerto Princesa (CGPP) for 2025;

WHEREAS, the Bids and Awards Committee (BAC) of CGPP was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 53.9 of the IRR of RA 9184 per Approved Annual Procurement Plan 2025 of the CGPP;

WHEREAS, the BAC has sent Request for Quotation (RFQ) indicating the specification, quantity, ABC, and other terms and conditions of the item/s to be procured to eligible suppliers;

WHEREAS, before the deadline for submission of price quotations, the return of the RFQs sent resulted to the following:

Abstract of Quotation

Name of Supplier	Price Quotations (in PHP)	% Variance from ABC
ICT CLOVER LEAF TRADING OPC	69,950.00	0.071%
PJMJ TRADING AND CONSTRUCTION	69,985.00	0.021%
MELDAVIDSON TRADING AND GENERAL MERCHANDISING	69,999.00	0.001%

WHEREAS, the BAC, upon recommendation from the Technical Working Group (TWG) and upon due deliberation of the submitted RFQs, found that the offer of ICT Clover Leaf Trading OPC the Lowest calculated and responsive quotation (LCRQ);

NOW THEREFORE, on the basis of the foregoing, it is **HEREBY RESOLVED** to recommend the award of contract via SVP to ICT Clover Leaf Trading OPC for the above-quoted procurement of goods.

RESOLVED FURTHER, that copies of this resolution be furnished to the Office of the City Mayor, and other concerned offices for their information and/or appropriate action.

UNANIMOUSLY APPROVED. Done this 7th day of November, 2025, in Puerto Princesa City.

Certified Correct:

ROSA KATHERINE J. ANGELES
Supervising Administrative Officer

ATTESTED:

GEORGE G. VASQUEZ
Assistant CPDC/Member

DEMETRIO C. ALVIOR, JR.
City Tourism Officer/ Member

ENGR. JOVENE C. SAGUN
CPDC/Vice Chairperson

ARCH. HONESTO R. TEVES
City Architect/Member

ENGR. ARIES S. GRANDE
City Engineer/Chairman

APPROVED/DISAPPROVED:

LUCILO R. BAYRON
City Mayor/ Head of Procuring Entity