



Republic of the Philippines  
**OFFICE OF THE CITY MAYOR**  
City of Puerto Princesa



**NOTICE TO PROCEED**

**TRIPLE L CONSUMER GOODS TRADING**  
Sampaguita Street  
Barangay San Miguel  
Puerto Princesa City  
Represented by: John Luigi Almoite

OCT 08 2025

Dear Mr. Almoite,

The attached Contract and Purchase Order No. BAC - 2025 - PB- 10 - 144  
dated OCT 01 2025, having been approved, notice is hereby given to **TRIPLE L CONSUMER GOODS TRADING** for the "Supply and Delivery of Tokens (ring gold 18k not less than 10 grams, etc.)" may proceed, requested by the Office of the Human Resource Management Officer, at a contract cost equivalent to **One Million Four Hundred Ninety-Six Thousand Four Hundred Ninety-Nine Pesos & 75/100 (Php 1,496,499.75)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

Very truly yours,

By Authority of the City Mayor:

ATTY. ARNEL M. PEDROSA  
City Administrator

I acknowledge receipt of this Notice:

**TRIPLE L CONSUMER GOODS TRADING**

By:

JOHN LUIGI ALMOITE  
(Signature over Printed Name)

OWNER / MANAGER 10-20-25  
(Position/Designation/Date)

Copy of this document is intended for Supplier's Copy, Accounting Office copy, COA's copy, GSO copy and Office file only.

*Mega Apuradong Administrasyon*