

Project Reference Num: PR No. **100-2025-07-1520**

P.R. Date

**July 15, 2025**Location of Project: **City Architect Office**Supplier: **MRN2 CONSUMER GOODS TRADING**Address: **Blk. 5, Lot 3 Purok Masikap - Jaranilla HOA, Bgy. San Jose**

P.O. No.

**BAC-2025 - Apr - 09 - 527**

E. Mail Address

P.O. Date

**SEP 15 2025**

Telephone No.

Mode of

TIN

**314-021-638-00001**

Procurement :

**Negotiated - Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : **Thru City GSO**

Delivery Term :

**60CD upon receipt of PO**

Date of Delivery :

Payment Term :

ITEM No.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	10	can	Air Freshener 320ml/can	264.00	2,640.00
2	10	gal	Alcohol, ethyl, 68%-72%, 1 gallon	645.00	6,450.00
3	10	gal	Bleaching liquid, lemon scent, multi-purpose, 3785ml	170.00	1,700.00
4	2	pcs	Broom, stick (tingting)	33.00	66.00
5	2	pcs	Broom, soft (tambo)	149.00	298.00
6	3	pcs	Brush with plastic handle, heavy duty (toilet brush)	86.00	258.00
7	10	can	Car freshener, can, 70g, assorted scent	225.00	2,250.00
8	10	bot	Cleaner, glass 500ml, spray type, assorted scent	148.00	1,480.00
9	15	pcs	Detergent, bar, 360g, assorted scent	31.00	465.00
10	10	pack	Detergent powder, with fabric conditioner, 1 kilo/pouch	119.00	1,190.00
11	65	bot	Dishwashing liquid, assorted scent, 780ml	247.00	16,055.00
12	10	pcs	Disinfectant Spray, aerosol type, 170g, assorted scent	290.00	2,900.00
13	10	pcs	Fabric Conditioner, 1.2L, assorted scent	335.00	3,350.00
14	20	bot	Multi-purpose cleaner, lemon scent, 500ml	109.00	2,180.00
15	10	pcs	Door mat, 11" x 17", oval	78.00	780.00
16	10	bot	Soap, anti-bacterial liquid hand wash, pure white, 450ml	180.00	1,800.00
17	1	pcs	Squeegee Brush	876.00	876.00
18	5	pcs	Tarpaulin Printing (CGPP Activities 4ftx6ft)	674.00	3,370.00
19	5	pcs	Tarpaulin Printing (Office Activities 2mx4m)	1,079.00	5,395.00
20	24	pcs	Deodorant Cake, 100g, assorted scent	56.00	1,344.00
21	60	pack	Toilet Tissue, 2-ply, 150 pulls, 12 rolls per pack	126.00	7,560.00
22	40	pack	Tissue, interfolded paper towel, 2-ply, 150 pulls	99.00	3,960.00
23	40	pack	Trashbag GPP specs black, 10 pcs per roll/pack, 18"x20", small	21.00	840.00
24	40	pack	Trashbag GPP specs black, 10 pcs per roll/pack, 30"x37", x-large	102.00	4,080.00
x-x-x	x-x-x	x-x-x	x-x-x-x-x Nothing Follows x-x-x-x-x	Total	71,287.00

In Words

Seventy-One Thousand Two Hundred Eighty-Seven Pesos

In Figures

₱71,287.00

In case failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

Very truly yours,

MRN2 CONSUMER GOODS TRADING

By:

Mary Grace J. Bencil

Signature over printed name of supplier

Position/Designation

10-7-2025

Date

LUCILO R. BAYRON

City Mayor

Authorized official

Fund Available

ALOBS NO. :

Amount :

City Accountant



- 2 AWARDDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the City's Bids and Awards Committee Goods and approved by the Head of Procuring Entity or his duly authorized representative.
- 3 The Goods shall only be delivered by the Supplier at the City General Services Office of the located at the New City Hall Building not later than 10:00 up to 3:00 pm on the date of delivery as indicated in PO.  
  
Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity with prior due notice, written or verbal, to the Supplier.
- 4 Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he may be extended maximum period of \_\_\_\_\_ (\_\_\_\_) calendar days to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDDEE, without prejudice to the imposition liquidated damages. The City Government of Puerto Princesa (CGPP) shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his qualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR.
- 5 The goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of the delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the procuring Entity shall be final and binding upon the Supplier.
- 6 Rejected deliveries shall be construed as non-delivery of product (s) / item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- 7 Supplier shall guarantee his deliveries to be free from defects. Any effective item(s)/product(s) that may be discovered by the CGPP within three (3) months after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.
- 8 A penalty of one-tenth of one per cent (0.001) of the cost of the unperformed portion for everyday of delay.  
  
The maximum deduction shall be ten per cent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten per cent (10%) of the amount of the contract, the producing entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidate damages, upon non-performance by the Supplier of any of its obligations under the contract.  
  
The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
- 9 All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
- 10 The Notarization of this instrument shall be on the account of the supplier.
- 11 The technical specifications, bid proposal and other documents required from the AWARDDEE shall form part of this Purchase Order.

REPUBLIC OF THE PHILIPPINES)  
PUERTO PRINCESA CITY )S.S.

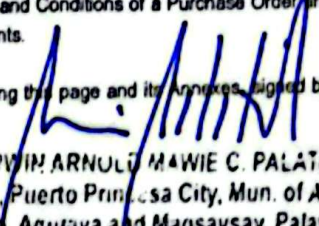
Accepted By:   
Mary Grace D. Dancil

BEFORE ME, a Notary Public for and in the City of Puerto Princesa, Philippines on this \_\_\_\_ day of \_\_\_\_\_, 2025, personally appeared MARY GRACE D. DANCIL to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity he represents.

This Instrument refers to a PO consisting of two (2) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this OCT 07 2025 day of \_\_\_\_\_, 2025.

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Book No. 176  
Series of 2023

  
KERVIN ARNOLD MAWIE C. PALATINO  
Notary Public, Puerto Princesa City, Mun. of Aborlan  
Narra, Cuyo, Agutaya and Magsaysay, Palawan  
NPL No. 2025-003, Until December 31, 2026  
PTR No. 2092437, PPC/PALAWAN, 01-02-2025  
Roll No. 67119/IBP NO. 486838/12-23-2024  
MULE C COMPLIANCE NO VII-0005455  
No. 146-d Burgos Street, Jgy. Mac pag, PPC