



Republic of the Philippines
City Mayor's Office
BIDS AND AWARDS COMMITTEE
Puerto Princesa City

INVITATION TO BID
(for the Procurement of Goods)

1. The **City Government of Puerto Princesa (CGPP)**, through **General Appropriations Ordinance No. 1-2024 (GF 2025)** intends to apply the sum, corresponds as the **Approved Budget for the Contract (ABC)** for each of the following supply-requirements of the **CGPP** for the regular operation and dispense of the governmental functions of different offices, projects, activities and programs of the City for the fiscal year **CY 2025**. **Bids received in excess of the respective ABC of the following projects shall be automatically rejected at bid opening, to wit:**

# *rebid	Purchase Request (PR) Number	Fund Source/ Reference	ABC – in ₱	Brief Description of Goods Subject of Procurement	Procuring Office	Bidding Document Fee
1	100-2025-05-1142	1011/ 5-02-03-110 5-02-03-990	1,236,770.00	Supply and delivery of various Office and Janitorial supplies (battery dry cell size AA, etc.)	City Mayor's Office	5,000.00
2	100-2025-08-1830	9991-7/ 5-02-99-020	4,000,000.00	Supply and delivery of various printing and binding of DRRM related information and education materials	CMO – CDRRMO	5,000.00
3	100-2025-08-1831	9991-5/ 5-02-03-990	1,999,999.90	Supply and delivery of various materials to provide temporary shelter during disaster/emergencies (Trapal 6x8 meters, Modular tent 8ftx8ftx6ft with net cover, etc.)	CMO – CDRRMD	5,000.00
4	100-2025-08-1894	8754/ 5-02-13-050	2,670,014.99	Supply and delivery of various Oil filters and fuel filters (C-510 A, C-502 etc.,)	CED – Motorpool Division	5,000.00
5	100-2025-08-1895	8754/ 5-02-13-060	1,249,682.36	Supply and delivery of various vehicle spare parts (tires 265/60R18, etc.)	CED – Motorpool Division	5,000.00
6	100-2025-09-1981	8754/ 5-02-13-050	10,179,000.00	Supply and delivery of various tires (tire 12.00x20, etc.)	CED – Motorpool Division	25,000.00
7	100-2025-09-2014	8754/ 5-02-13-050	4,938,880.00	Supply and delivery of various spare parts and accessories of construction equipment and machineries (electrical control system of asphalt bathing plant VFD-INVT GD100-1R5G-4, koten 3P breaker etc.)	CED – Motorpool Division	5,000.00

2. The **CGPP – Bids and Awards Committee (BAC)** now invites bids for the above procurement. Delivery of the Good/Services required for item no. 1-7, 60CD. Bidders should have completed, within two (2) years from the date of the submission and receipt of bids, a contract similar to the procurement project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedure using non-discretionary pass/fail criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from the **BAC Office [3/F Puerto Princesa City Hall Building Complex, Government Center, Sta. Monica Heights, Puerto Princesa City]** of the CGPP and inspect the Bidding Documents at the said address from 8:00 o'clock in the morning up to 5:00 o'clock in the afternoon on regular government working days.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **September 25, 2025 to October 15, 2025** from the address below and upon payment of applicable fee for the Bidding Documents, as stated above in person.
6. The CGPP will hold a **Pre-bid Conference on October 03, 2025/2:00 PM at the BAC Office**, which shall be made open to prospective bidders.
7. Bids must be delivered to the BAC Office of the CGPP **on or before 1:00 o'clock in the afternoon of October 15, 2025**. Late Bids shall not be accepted.
8. All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening will follow on the same date at 2:00 o'clock in the afternoon at BAC Office. Bids will be opened in the presence of the Bidders' Representatives who choose to attend the activity.
10. All bids must be COMPLETE. Partial bids shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the CGPP.
11. The CGPP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Bids and Awards Committee/
CMO – BAC Secretariat and Procurement Planning Division
3/F Puerto Princesa City Hall Complex
Barangay Sta. Monica
Puerto Princesa City 5300
Telephone Number: (048) 717 8050
E-mail Address: ppcbacsecretariat@gmail.com**


Engr. ARIES S. GRANDE
City Engineer
Chairperson, Bids and Awards Committee