CITY GOVERNMENT OF PUERTO PRINCESA

LGU

Project Reference Num: PR No. **100-2025-03-730** P.R. Date **March 14, 2025**

Location of Project: **City Mayor's Office - LEDMO**

Supplier : **ICT CLOVER LEAF TRADING OPC**

Address : **2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw** P.O. No. **BAC-2025-** AMP - 05 - 47

E. Mail Address : P.O. Date MAY 13 2025

Telephone No. : Mode of

TIN 607-139-767-00000 Procurement : **Negotiated - Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : **Thru City GSO** Delivery Term : **240CD upon receipt of P.O.**

Date of Delivery : Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| | | | ***Fabric Conditioner Making Batch 1*** | | |
| *1* | *1* | *piece* | *Tarpaulin (3m H x 5m W)* | *591.95* | 591.95 |
| *2* | *2* | *set* | *FabCon Kit* | *880.00* | 1,760.00 |
| *3* | *1* | *piece* | *Bucket* | *200.00* | 200.00 |
| *4* | *1* | *piece* | *Ladle (for mixing)* | *50.00* | 50.00 |
| *5* | *30* | *piece* | *500ml Bottles/pc.* | *10.00* | 300.00 |
| *6* | *1* | *piece* | *Purified water (container)* | *40.00* | 40.00 |
| | | | ***Fabric Conditioner Making Batch 2*** | | |
| *7* | *1* | *piece* | *Tarpaulin (3m H x 5m W)* | *591.95* | 591.95 |
| *8* | *2* | *set* | *FabCon Kit* | *880.00* | 1,760.00 |
| *9* | *1* | *piece* | *Bucket* | *200.00* | 200.00 |
| *10* | *1* | *piece* | *Ladle (for mixing)* | *50.00* | 50.00 |
| *11* | *30* | *piece* | *500ml Bottles/pc.* | *10.00* | 300.00 |
| *12* | *1* | *piece* | *Purified water (container)* | *40.00* | 40.00 |
| | | | ***Dishwashing Soap Making Batch 1*** | | |
| *13* | *1* | *piece* | *Tarpaulin (3m H x 5m W)* | *591.95* | 591.95 |
| *14* | *2* | *set* | *Dishwashing Soap Kit* | *880.00* | 1,760.00 |
| *15* | *1* | *piece* | *Bucket* | *200.00* | 200.00 |
| *16* | *1* | *piece* | *Ladle (for mixing)* | *50.00* | 50.00 |
| *17* | *30* | *piece* | *500ml Bottles/pc.* | *10.00* | 300.00 |
| *18* | *1* | *piece* | *Purified water (container)* | *40.00* | 40.00 |
| | | | ***Pastillas Making Batch 1*** | | |
| *19* | *1* | *piece* | *Tarpaulin (3m H x 5m W)* | *591.95* | 591.95 |
| *20* | *3.7* | *kilo* | *Powdered Milk* | *286.00* | 1,058.20 |
| *21* | *8* | *can* | *Condensed Milk, 330mL* | *55.00* | 440.00 |
| *22* | *1* | *kilo* | *Sugar, granulated* | *160.00* | 160.00 |
| *23* | *1* | *piece* | *Silver crown mixing bowl, width 11 inches* | *250.00* | 250.00 |
| *24* | *1* | *piece* | *Small wooden spoon* | *200.00* | 200.00 |
| *25* | *1* | *piece* | *Plastuc container* | *65.00* | 65.00 |
| *26* | *2* | *piece* | *Plastic Wrapper* | *15.00* | 30.00 |
| *27* | *6* | *piece* | *Cellophane* | *9.00* | 54.00 |
| *28* | *25* | *piece* | *Hair Net* | *15.00* | 375.00 |
| *29* | *25* | *piece* | *Apron* | *65.00* | 1,625.00 |
| | | | ***Pastillas Making Batch 2*** | | |
| *30* | *1* | *piece* | *Tarpaulin (3m H x 5m W)* | *591.95* | 591.95 |
| *x-x-x* | *x-x-x* | *x-x-x* | ***x-x-x-x Continue on Page 2 x-x-x-x*** | ***Sub Total 1*** | **14,266.95** |

***In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.***

Very truly yours,

Conforme:

***ICT CLOVER LEAF TRADING OPC***

***LUCILO R. BAYRON***

City Mayor

Authorized official

***By:***

Signature over printed name of supplier

LIAISON OFFICER

Position/Designation

5/20/2025

Date

Fund Available

City Accountant

ALOBS NO. :

Amount :

This document is intended only for the ff: BAC Office, Accounting Office, COA, GSO , Supplier and Legal Office/Atty.'s File Copy.

Project Reference Num: PR No. 100-2025-03-730 P.R. Date March 14, 2025
Location of Project: City Mayor's Office - LEDMO

Supplier : ICT CLOVER LEAF TRADING OPC
Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025-APP-05-167
E. Mail Address : P.O. Date MAY 13 2025
Telephone No. : Mode of
TIN 607-139-767-00000 Procurement : Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : 240CD upon receipt of P.O.
Date of Delivery : Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 31 | 3.7 | kilo | Powdered Milk | 286.00 | 1,058.20 |
| 32 | 8 | can | Condensed Milk, 330mL | 55.00 | 440.00 |
| 33 | 1 | kilo | Sugar, granulated | 160.00 | 160.00 |
| 34 | 1 | piece | Silver crown mixing bowl, width 11 inches | 250.00 | 250.00 |
| 35 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 36 | 1 | piece | Plastuc container | 65.00 | 65.00 |
| 37 | 2 | piece | Plastic Wrapper | 15.00 | 30.00 |
| 38 | 6 | piece | Cellophane | 9.00 | 54.00 |
| 39 | 25 | piece | Hair Net | 15.00 | 375.00 |
| 40 | 25 | piece | Apron | 65.00 | 1,625.00 |
| | | | **Pastillas Making Batch 3** | | |
| 41 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 42 | 3.7 | kilo | Powdered Milk | 286.00 | 1,058.20 |
| 43 | 8 | can | Condensed Milk, 330 ml | 55.00 | 440.00 |
| 44 | 1 | kilo | Sugar, granulated | 160.00 | 160.00 |
| 45 | 1 | piece | Silver crown mixing bowl, width 11 inches | 250.00 | 250.00 |
| 46 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 47 | 1 | piece | Plastic container | 65.00 | 65.00 |
| 48 | 2 | pack | Plastic Wrapper | 15.00 | 30.00 |
| 49 | 6 | piece | Cellophane | 9.00 | 54.00 |
| 50 | 30 | piece | Hair Net | 15.00 | 450.00 |
| 51 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Dishwashing Soap Making Batch 2** | | |
| 52 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 53 | 2 | set | Dishwashing Soap Kit | 880.00 | 1,760.00 |
| 54 | 1 | piece | Bucket | 200.00 | 200.00 |
| 55 | 1 | piece | Ladle (for mixing) | 50.00 | 50.00 |
| 56 | 30 | piece | 500ml Bottles/pc. | 10.00 | 300.00 |
| 57 | 1 | piece | Purified Water (Container) | 40.00 | 40.00 |
| | | | **Yema Making Batch 1** | | |
| 58 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 59 | 30 | piece | Egg yolks | 15.00 | 450.00 |
| 60 | 5 | can | Condensed Milk, 330mL | 55.00 | 275.00 |
| 61 | 1 | gram | Butter, 200g | 91.00 | 91.00 |
| 62 | 0.35 | gram | Choppped Peanuts | 80.00 | 28.00 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 3 x-x-x-x | Sub Total 2 | 13,884.25 |

***In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.***

Very truly yours,

**LUCILO R. BAYRON**
City Mayor
Authorized official

Conforme:

***ICT CLOVER LEAF TRADING OPC***

***By:***

Signature over printed name of supplier
LIAISON OFFICER
Position/Designation
5/20/2025
Date

PURCHASE ORDER

CITY GOVERNMENT OF PUERTO PRINCESA

LGU

Project Reference Num: PR No. 100-2025-03-730 P.R. Date March 14, 2025

Location of Project: City Mayor's Office - LEDMO

Supplier : ICT CLOVER LEAF TRADING OPC

Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025-AMP-05-167

E. Mail Address : P.O. Date MAY 13 2025

Telephone No. : Mode of

TIN 607-139-767-00000 Procurement : Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : 240CD upon receipt of P.O.

Date of Delivery : Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 63 | 1 | piece | Non-stick pot, 15cm x 27cm | 999.00 | 999.00 |
| 64 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 65 | 1 | piece | Stainless steel mixing bowl, 28cm width | 250.00 | 250.00 |
| 66 | 2 | pack | Plastic wrapper | 15.00 | 30.00 |
| 67 | 10 | piece | Cellophane | 9.00 | 90.00 |
| 68 | 30 | piece | Hair net | 15.00 | 450.00 |
| 69 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Yema Making Batch 2** | | |
| 70 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 71 | 30 | piece | Egg yolks | 15.00 | 450.00 |
| 72 | 5 | can | Condensed Milk, 330mL | 55.00 | 275.00 |
| 73 | 1 | gram | Butter, 200g | 91.00 | 91.00 |
| 74 | 0.35 | gram | Choppped Peanuts | 80.00 | 28.00 |
| 75 | 1 | piece | Non-stick pot, 15cm x 27cm | 999.00 | 999.00 |
| 76 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 77 | 1 | piece | Stainless steel mixing bowl, 28cm width | 250.00 | 250.00 |
| 78 | 2 | pack | Plastic wrapper | 15.00 | 30.00 |
| 79 | 10 | piece | Cellophane | 9.00 | 90.00 |
| 80 | 30 | piece | Hair net | 15.00 | 450.00 |
| 81 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Yema Making Batch 3** | | |
| 82 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 83 | 30 | pieces | Egg yolks | 15.00 | 450.00 |
| 84 | 5 | can | Condensed Milk, 330mL | 55.00 | 275.00 |
| 85 | 1 | gram | Butter, 200g | 91.00 | 91.00 |
| 86 | 0.35 | gram | Choppped Peanuts | 80.00 | 28.00 |
| 87 | 1 | piece | Non-stick pot, 15cm x 27cm | 999.00 | 999.00 |
| 88 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 89 | 1 | piece | Stainless steel mixing bowl, 28cm width | 250.00 | 250.00 |
| 90 | 2 | pack | Plastic wrapper | 15.00 | 30.00 |
| 91 | 10 | piece | Cellophane | 9.00 | 90.00 |
| 92 | 30 | piece | Hair Net | 15.00 | 450.00 |
| 93 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Yema Making Batch 4** | | |
| 94 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 4 x-x-x-x | Sub Total 3 | 15,370.85 |

*In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.*

Very truly yours,

**LUCILO R. BAYRON**

City Mayor

Authorized official

Conforme:

***ICT CLOVER LEAF TRADING OPC***

*By:*

Signature over printed name of supplier

LIAISON OFFICER

Position/Designation

5/20/2025

Date



This document is intended only for the ff: BAC Office, Accounting Office, COA, GSO , Supplier and Legal Office/Atty.'s File Copy.

PURCHASE ORDER
CITY GOVERNMENT OF PUERTO PRINCESA
LGU

| | | | |
|---|---|---|---|
| Project Reference Num: PR No. | 100-2025-03-730 | P.R. Date | March 14, 2025 |
| Location of Project: | City Mayor's Office - LEDMO | | |
| Supplier : | ICT CLOVER LEAF TRADING OPC | | |
| Address : | 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw | P.O. No. | BAC-2025- AMP-05 - 167 |
| E. Mail Address : | | P.O. Date | MAY 13 2025 |
| Telephone No. : | | Mode of | |
| TIN | 607-139-767-00000 | Procurement : | Negotiated - Small Value |

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

| | | | |
|---|---|---|---|
| Place of Delivery : | Thru City GSO | Delivery Term : | 240CD upon receipt of P.O. |
| Date of Delivery : | | Payment Term: | |

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 95 | 30 | pieces | Egg yolks | 15.00 | 450.00 |
| 96 | 5 | can | Condensed Milk, 330mL | 55.00 | 275.00 |
| 97 | 1 | gram | Butter, 200g | 91.00 | 91.00 |
| 98 | 0.35 | gram | Choppped Peanuts | 80.00 | 28.00 |
| 99 | 1 | piece | Non-stick pot, 15cm x 27cm | 999.00 | 999.00 |
| 100 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 101 | 1 | piece | Stainless steel mixing bowl, 28cm width | 250.00 | 250.00 |
| 102 | 2 | pack | Plastic wrapper | 15.00 | 30.00 |
| 103 | 10 | piece | Cellophane | 9.00 | 90.00 |
| 104 | 30 | piece | Hair net | 15.00 | 450.00 |
| 105 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Yema Making Batch 5** | | |
| 106 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 107 | 30 | pieces | Egg yolks | 15.00 | 450.00 |
| 108 | 5 | can | Condensed Milk, 330mL | 55.00 | 275.00 |
| 109 | 1 | gram | Butter, 200g | 91.00 | 91.00 |
| 110 | 0.35 | gram | Choppped Peanuts | 80.00 | 28.00 |
| 111 | 1 | piece | Non-stick pot, 15cm x 27cm | 999.00 | 999.00 |
| 112 | 1 | piece | Small wooden spoon | 200.00 | 200.00 |
| 113 | 1 | piece | Stainless steel mixing bowl, 28cm width | 250.00 | 250.00 |
| 114 | 2 | pack | Plastic wrapper | 15.00 | 30.00 |
| 115 | 10 | piece | Cellophane | 9.00 | 90.00 |
| 116 | 30 | piece | Hair net | 15.00 | 450.00 |
| 117 | 30 | piece | Apron | 65.00 | 1,950.00 |
| | | | **Fish Processing Batch 1** | | |
| 118 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 119 | 2 | piece | Chopping Board | 50.00 | 100.00 |
| 120 | 2 | piece | Basin | 50.00 | 100.00 |
| 121 | 2 | piece | Knife | 100.00 | 200.00 |
| 122 | 3 | kilo | Fish | 250.00 | 750.00 |
| 123 | 2 | liter | Cooking Oil | 290.00 | 580.00 |
| 124 | 0.3 | gram | Carrot, Regular size | 180.00 | 54.00 |
| 125 | 0.3 | gram | Garlic | 225.00 | 67.50 |
| 126 | 0.3 | gram | Onion | 160.00 | 48.00 |
| 127 | 1 | jar | Olives, 450g | 187.00 | 187.00 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 5 x-x-x-x | Sub Total 4 | 12,896.40 |

***In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.***

Very truly yours,

**LUCILO R. BAYRON**
City Mayor
Authorized official

Conforme:

***ICT CLOVER LEAF TRADING OPC***

***By:***

DIGNA B. FERNANDEZ
Signature over printed name of supplier
LIAISON OFFICER
Position/Designation
5/20/2025
Date

City Accountant

PURCHASE ORDER
CITY GOVERNMENT OF PUERTO PRINCESA
LGU

Project Reference Num: PR No. **100-2025-03-730** P.R. Date **March 14, 2025**
Location of Project: **City Mayor's Office - LEDMO**

Supplier : **ICT CLOVER LEAF TRADING OPC**
Address : **2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw** P.O. No. **BAC-2025 -** AMP-05 - 167
E. Mail Address : P.O. Date MAY 13 2025
Telephone No. : Mode of
TIN 607-139-767-00000 Procurement : **Negotiated - Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : **Thru City GSO** Delivery Term : **240CD upon receipt of P.O.**
Date of Delivery : Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 128 | 0.3 | gram | Bell pepper | 190.00 | 57.00 |
| 129 | 1 | pack | Ground black pepper, 25g @22.00/ pack | 22.00 | 22.00 |
| 130 | 2 | pack | Bayleaf @5.00/pack | 5.00 | 10.00 |
| 131 | 1 | ml | Water, 350ml | 15.00 | 15.00 |
| 132 | 0.2 | gram | Salt, 100 @ 8.00/pack | 49.00 | 9.80 |
| | | | **Fish Processing Batch 2** | | |
| 133 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 134 | 2 | piece | Chopping Board | 50.00 | 100.00 |
| 135 | 2 | piece | Basin | 50.00 | 100.00 |
| 136 | 3 | piece | Knife | 100.00 | 300.00 |
| 137 | 5 | kilo | Fish | 300.00 | 1,500.00 |
| 138 | 2 | liter | Cooking Oil | 290.00 | 580.00 |
| 139 | 0.33 | piece | Carrot, Regular size | 180.00 | 59.40 |
| 140 | 0.29 | gram | Garlic | 225.00 | 65.25 |
| 141 | 0.33 | gram | Onion | 160.00 | 52.80 |
| 142 | 2 | jar | Olives, 450g | 187.00 | 374.00 |
| 143 | 0.33 | gram | Bell pepper | 190.00 | 62.70 |
| 144 | 1 | pack | Ground black pepper, 25g @22.00/ pack | 22.00 | 22.00 |
| 145 | 2 | pack | Bayleaf @5.00/pack | 5.00 | 10.00 |
| 146 | 2 | ml | Water, 350ml | 15.00 | 30.00 |
| 147 | 0.4 | gram | Salt, 100g | 49.00 | 19.60 |
| | | | **Fish Processing Batch 3** | | |
| 148 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |

PURCHASE ORDER
CITY GOVERNMENT OF PUERTO PRINCESA
LGU

| | | | |
|---|---|---|---|
| Project Reference Num: PR No. | 100-2025-03-730 | P.R. Date | March 14, 2025 |
| Location of Project: | City Mayor's Office - LEDMO | | |
| Supplier : | ICT CLOVER LEAF TRADING OPC | | |
| Address : | 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw | P.O. No. | BAC-2025 - AMP - 05 - 167 |
| E. Mail Address : | | P.O. Date | MAY 1 3 2025 |
| Telephone No. : | | Mode of Procurement : | Negotiated - Small Value |
| TIN | 607-139-767-00000 | | |

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

| | | | |
|---|---|---|---|
| Place of Delivery : | Thru City GSO | Delivery Term : | 240CD upon receipt of P.O. |
| Date of Delivery : | | Payment Term: | |

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 161 | 1 | ml | Water, 350ml | 15.00 | 15.00 |
| 162 | 0.2 | gram | Salt, 100g @8.00/pack | 49.00 | 9.80 |
| | | | **Meat Processing Batches 1** | | |
| 163 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 164 | 0.4 | gram | Ground Meat | 380.00 | 152.00 |
| 165 | 6 | piece | Hotdogs @ 17.00/piece | 15.00 | 90.00 |
| 166 | 15 | piece | Boiled Eggs @15.00/piece | 11.00 | 165.00 |
| 167 | 1 | gram | Sweet pickle relish @138.00/270g | 138.00 | 138.00 |
| 168 | 3 | pack | Tomato sauce @28.00/200g/pack | 28.00 | 84.00 |
| 169 | 10 | piece | Eggs @11.00/piece | 11.00 | 110.00 |
| 170 | 3 | pack | Cheddar Cheese @107.50/160g/pack | 107.00 | 321.00 |
| 171 | 0.55 | gram | Red bell pepper | 240.00 | 132.00 |
| 172 | 0.55 | gram | Green Bell pepper | 240.00 | 132.00 |
| 173 | 5 | pack | Raisin @50.10/100g/pack | 50.00 | 250.00 |
| 174 | 0.12 | gram | Carrots @225.00/kg | 225.00 | 27.00 |
| 175 | 1 | pack | Salt, 100g@8.00/pack | 8.00 | 8.00 |
| 176 | 1 | pack | Ground black pepper @10.00/pack | 10.00 | 10.00 |
| 177 | 1 | kilo | Bread crumbs | 157.00 | 157.00 |
| 178 | 1 | pack | Sliced bread @55.00/pack | 55.00 | 55.00 |
| 179 | 1 | kilo | Gasulete, 2.7kg | 565.00 | 565.00 |
| | | | **Rag Making Batch 1** | | |
| 180 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 181 | 1 | bundle | Old Clothes | 600.00 | 600.00 |
| 182 | 5 | piece | Frame (2.3ft x 1.5ft) | 500.00 | 2,500.00 |
| 183 | 5 | piece | Frame (1ft x 1ft) | 300.00 | 1,500.00 |
| 184 | 5 | piece | Scissors | 80.00 | 400.00 |
| 185 | 1 | set | Hand sewing needles | 59.00 | 59.00 |
| 186 | 2 | spool | 1000M sewing thread (per spool) | 35.00 | 70.00 |
| | | | **Meal Processing Batches 2** | | |
| 187 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 188 | 0.44 | gram | Ground Meat | 380.00 | 167.20 |
| 189 | 6 | piece | Hotdogs @ 17.00/piece | 15.00 | 90.00 |
| 190 | 15 | piece | Boiled Eggs @15.00/piece | 11.00 | 165.00 |
| 191 | 1 | gram | Sweet pickle relish @138.00/270g | 138.00 | 138.00 |
| 192 | 3 | pack | Tomato sauce @28.00/200g/pack | 28.00 | 84.00 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 7 x-x-x-x | Sub Total 6 | 9,969.85 |

***In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.***

Conforme:

Very truly yours,

***ICT CLOVER LEAF TRADING OPC***

**LUCILO R. BAYRON**
City Mayor
Authorized official

By:

LIAISON OFFICER
Signature over printed name of supplier

Position/Designation

5/20/2025
Date

City Accountant

PURCHASE ORDER
CITY GOVERNMENT OF PUERTO PRINCESA
LGU

| | | | |
|---|---|---|---|
| Project Reference Num: PR No. | 100-2025-03-730 | P.R. Date | March 14, 2025 |
| Location of Project: | City Mayor's Office - LEDMO | | |
| Supplier : | ICT CLOVER LEAF TRADING OPC | | |
| Address : | 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw | P.O. No. | BAC-2025-AMP-05-167 |
| E. Mail Address : | | P.O. Date | MAY 13 2025 |
| Telephone No. : | | Mode of Procurement : | Negotiated - Small Value |
| TIN | 607-139-767-00000 | | |

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

| | | | |
|---|---|---|---|
| Place of Delivery : | Thru City GSO | Delivery Term : | 240CD upon receipt of P.O. |
| Date of Delivery : | | Payment Term: | |

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 193 | 10 | piece | Eggs @11.00/piece | 11.00 | 110.00 |
| 194 | 3 | pack | Cheddar Cheese @107.50/160g/pack | 107.00 | 321.00 |
| 195 | 0.55 | gram | Red bell pepper | 240.00 | 132.00 |
| 196 | 0.55 | gram | Green Bell pepper | 240.00 | 132.00 |
| 197 | 5 | pack | Raisin @50.10/100g/pack | 50.00 | 250.00 |
| 198 | 0.12 | gram | Carrots @225.00/kg | 225.00 | 27.00 |
| 199 | 1 | pack | Salt, 100g@8.00/pack | 8.00 | 8.00 |
| 200 | 1 | pack | Ground black pepper @10.00/pack | 10 | 10.00 |
| 201 | 1 | kilo | Bread crumbs | 157.00 | 157.00 |
| 202 | 1 | pack | Sliced bread @55.00/pack | 55.00 | 55.00 |
| 203 | 1 | kilo | Gasulete, 2.7kg | 565.00 | 565.00 |
| | | | **Meat Processing Batches 3** | | |
| 204 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 205 | 0.44 | gram | Ground Meat | 380.00 | 167.20 |
| 206 | 6 | piece | Hotdogs @ 17.00/piece | 15.00 | 90.00 |
| 207 | 15 | piece | Boiled Eggs @15.00/piece | 11.00 | 165.00 |
| 208 | 1 | gram | Sweet pickle relish @138.00/270g | 138.00 | 138.00 |
| 209 | 3 | pack | Tomato sauce @28.00/200g/pack | 28.00 | 84.00 |
| 210 | 10 | piece | Eggs @11.00/piece | 11.00 | 110.00 |
| 211 | 3 | pack | Cheddar Cheese @107.50/160g/pack | 107.00 | 321.00 |
| 212 | 0.55 | gram | Red bell pepper | 240.00 | 132.00 |
| 213 | 0.55 | gram | Green Bell pepper | 240.00 | 132.00 |
| 214 | 5 | pack | Raisin @50.10/100g/pack | 50.00 | 250.00 |
| 215 | 0.12 | gram | Carrots @225.00/kg | 225.00 | 27.00 |
| 216 | 1 | pack | Salt, 100g@8.00/pack | 8.00 | 8.00 |
| 217 | 1 | pack | Ground black pepper @10.00/pack | 10.00 | 10.00 |
| 218 | 1 | kilo | Bread crumbs | 157.00 | 157.00 |
| 219 | 1 | pack | Sliced bread @55.00/pack | 55.00 | 55.00 |
| 220 | 1 | kilo | Gasulete, 2.7kg | 565.00 | 565.00 |
| | | | **Rag Making Batch 2** | | |
| 221 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 222 | 1 | bundle | Old Clothes | 600.00 | 600.00 |
| 223 | 5 | piece | Frame (1ft x 1ft) | 300.00 | 1,500.00 |
| 224 | 5 | piece | Scissors | 80.00 | 400.00 |
| 225 | 1 | set | Hand Sewing Needles | 59.00 | 59.00 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 8 x-x-x-x | Sub Total 7 | 7,921.10 |

*In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.*

Conforme:

*ICT CLOVER LEAF TRADING OPC*

*By:*

Signature over printed name of supplier

LIAISON OFFICER

Position/Designation

Date

City Accountant

Very truly yours,

LUCILO R. BAYRON
City Mayor
Authorized official

PURCHASE ORDER

CITY GOVERNMENT OF PUERTO PRINCESA

LGU

Project Reference Num: PR No. 100-2025-03-730 P.R. Date March 14, 2025

Location of Project: City Mayor's Office - LEDMO

Supplier : ICT CLOVER LEAF TRADING OPC

Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw P.O. No. BAC-2025-AMP-05-167

E. Mail Address : P.O. Date MAY 13 2025

Telephone No. : Mode of

TIN 607-139-767-00000 Procurement : Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO Delivery Term : 240CD upon receipt of P.O.

Date of Delivery : Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 226 | 2 | spool | 1000M Sewing Thread (per Stool) | 35.00 | 70.00 |
| | | | **Rag Making Batch 3** | | |
| 227 | 1 | piece | Tarpaulin (3m H x 5m W) | 592.25 | 592.25 |
| 228 | 1 | bundle | Old Clothes | 600.00 | 600.00 |
| 229 | 5 | piece | Frame (1ft x 1ft) | 300.00 | 1,500.00 |
| 230 | 5 | piece | Scissors | 80.00 | 400.00 |
| 231 | 1 | set | Hand Sewing Needles | 59.00 | 59.00 |
| 232 | 2 | spool | 1000M Sewing Thread (per Stool) | 35.00 | 70.00 |
| | | | **Taro and Banana Chips Processing Batch 1** | | |
| 233 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 234 | 8 | kilo | Taro | 25.00 | 200.00 |
| 235 | 300 | piece | Banana | 1.45 | 435.00 |
| 236 | 3 | kilo | Sugar | 100.00 | 300.00 |
| 237 | 1 | bottle | Honey | 250.00 | 250.00 |
| 238 | 5 | piece | Calamansi | 6.00 | 30.00 |
| 239 | 1 | tin | Coconut Oil (1/2 tin @ 1,250.00/tin) | 625.00 | 625.00 |
| 240 | 1 | pack | Plastic, 5x10, @50.00/pack | 50.00 | 50.00 |
| 241 | 2 | piece | Vegetable/fruit slicer | 150.00 | 300.00 |
| 242 | 3 | piece | Knife | 50.00 | 150.00 |
| 243 | 2 | piece | Peeler | 65.00 | 130.00 |
| 244 | 1 | kilo | Gasul, 1/2 Kosan (11kls)@1,130.00 | 565.00 | 565.00 |
| 245 | 25 | piece | Hair net | 14.99 | 374.75 |
| 246 | 25 | piece | Apron | 55.00 | 1,375.00 |
| | | | **Taro and Banana Chips Processing Batch 2** | | |
| 247 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 248 | 8 | kilo | Taro | 25.00 | 200.00 |
| 249 | 300 | piece | Banana | 1.45 | 435.00 |
| 250 | 3 | kilo | Sugar | 100.00 | 300.00 |
| 251 | 1 | bottle | Honey | 250.00 | 250.00 |
| 252 | 15 | piece | Calamansi | 2.00 | 30.00 |
| 253 | 1 | tin | Coconut Oil (1/2 tin @ 1,250.00/tin) | 625.00 | 625.00 |
| 254 | 1 | pack | Plastic, 5x10, @50.00/pack | 50.00 | 50.00 |
| 255 | 2 | piece | Vegetable/fruit slicer | 150.00 | 300.00 |
| 256 | 3 | piece | Knife | 50.00 | 150.00 |
| 257 | 2 | piece | Peeler | 65.00 | 130.00 |
| x-x-x | x-x-x | x-x-x | x-x-x-x Continue on Page 9 x-x-x-x | Sub Total 8 | 11,729.90 |

***In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.***

Very truly yours,

Conforme:

***ICT CLOVER LEAF TRADING OPC***

**By:**

Signature over printed name of supplier

LIAISON OFFICER

Position/Designation

5/20/2025

Date

City Accountant

**LUCILO R. BAYRON**

City Mayor

Authorized official

CITY GOVERNMENT OF PUERTO PRINCESA
LGU

Project Reference Num: PR No. 100-2025-03-730 P.R. Date March 14, 2025
Location of Project: City Mayor's Office - LEDMO

Supplier : ICT CLOVER LEAF TRADING OPC
Address : 2nd Flr. Petal Bldg., Fernandez St., Bgy. Tanglaw
E. Mail Address :
Telephone No. :
TIN 607-139-767-00000

P.O. No. BAC-2025- AMP -05 - 167
P.O. Date MAY 13 2025
Mode of Procurement : Negotiated - Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herein

Place of Delivery : Thru City GSO
Date of Delivery :
Delivery Term : 240CD upon receipt of P.O.
Payment Term:

| ITEM No. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 258 | 1 | kilo | Gasul, 1/2 Kosan (11kls)@1,130.00 | 565.00 | 565.00 |
| 259 | 25 | piece | Hair net | 14.95 | 373.75 |
| 260 | 25 | piece | Apron | 55.00 | 1,375.00 |
| | | | **Taro and Banana Chips Processing Batch 3** | | |
| 261 | 1 | piece | Tarpaulin (3m H x 5m W) | 591.95 | 591.95 |
| 262 | 8 | kilo | Taro | 25.00 | 200.00 |
| 263 | 300 | piece | Banana | 1.45 | 435.00 |
| 264 | 3 | kilo | Sugar | 100.00 | 300.00 |
| 265 | 1 | bottle | Honey | 250.00 | 250.00 |
| 266 | 15 | piece | Calamansi | 2.00 | 30.00 |
| 267 | 1 | tin | Coconut Oil (1/2 tin @ 1,250.00/tin) | 625.00 | 625.00 |
| 268 | 1 | pack | Plastic, 5x10, @50.00/pack | 50.00 | 50.00 |
| 269 | 2 | piece | Vegetable/fruit slicer | 150.00 | 300.00 |
| 270 | 3 | piece | Knife | 50.00 | 150.00 |
| 271 | 2 | piece | Peeler | 65.00 | 130.00 |
| 272 | 1 | kilo | Gasul, 1/2 Kosan (11kls)@1,130.00 | 565.00 | 565.00 |
| 273 | 25 | piece | Hair net | 14.95 | 373.75 |
| 274 | 25 | piece | Apron | 55.00 | 1,375.00 |
| x-x-x | x-x-x | x-x-x-x | x-x-x-x-x-x-x Nothing Follows x-x-x-x-x-x-x | Sub total 9 | 7,689.45 |
| | | | | Sub Total 1 | 14,266.95 |
| | | | | Sub Total 2 | 13,884.25 |
| | | | | Sub Total 3 | 15,370.85 |
| | | | | Sub Total 4 | 12,896.40 |
| | | | | Sub Total 5 | 6,762.60 |
| | | | | Sub Total 6 | 9,969.85 |
| | | | | Sub Total 7 | 7,921.10 |
| | | | | Sub Total 8 | 11,729.90 |
| | | | | Grand Total | 100,491.35 |
| In Words | | | One Hundred Thousand Four Hundred Ninety-One Pesos and 35/100 | | |
| In Figures | | | ₱100,491.35 | | |

*In case failure to make the full delivery within the time specefied above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.*

Conforme:

Very truly yours,

*ICT CLOVER LEAF TRADING OPC*

By:

Signature over printed name of supplier
LIAISON OFFICER
Position/Designation
5/20 /25
Date
City Accountant

**LUCILO R. BAYRON**
City Mayor
Authorized official

TERMS AND CONDITIONS

(PURCHASE ORDER)

1 ALL PRICES QOUTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION

2 AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the City's Bids and Awards Committee Goods and approved by the Head of Procuring Entity or his duly authorized representative.

3 The Goods shall only be delivered by the Supplier at the City General Services Office of the located at the New City Hall Building not later than 10:00 up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity with prior due notice, written or verbal, to the Supplier.

4 Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he may be extended maximum period of ____________ (____) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition liquidated damages. The City Government of Puerto Princesa (CGPP)shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his qualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under RA 9184 and its IRR.

5 The goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of the delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the procuring Entity shall be final and binding upon the Supplier.

6 Rejected deliveries shall be construed as non-delivery of product (s) / item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7 Supplier shall guarantee his deliveries to be free from defects. Any effective item(s)/product(s) that may be discovered by the CGPP within three (3) months after acceptance of the same shall be replaced by the Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

8 A penalty of one-tenth of one per cent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten per cent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten per cent (10%) of the amount of the contract, the producing entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidate damages, upon non-performance by the Supplier of any of its obligations under the contract.

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9 All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

0 The Notarization of this instrument shall be on the accoint of the supplier.

1 The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By: DIGNA B. FERNANDEZ
LIAISON OFFICER

REPUBLIC OF THE PHILIPPINES)
PUERTO PRINCESA CITY )S.S.

BEFORE ME, a Notary Public for and in the City of Puerto Princesa, Philippines on this ___ day of ________________, 2025, personally appeared DIGNA FERNANDEZ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity he represents.

This Instrument refers to a ____ PO ____ consisting of two (2) pages including this page and its Annexes signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this ____ day of MAY 20 2025, 2025.

Doc No. : 467
Page No. : 95
Book No : 121
Series of : 2025

ATTY. KERWIN ARNOLD MAWIE C. PALATINO
Notary Public, Puerto Princesa City, Mun. of Aborlan
Narra, Cuyo, Agutaya and Magsaysay, Palawan
NPL No. 2025-003, Until December 31, 2026
PTR No. 2092437, PPC/PALAWAN, 01-02-2025
Roll No. 67119/IBP NO. 486838/12-23-2024
MCLE COMPLIANCE NO. VII-0005455
No. 146-B Burgos Street, Bgy. Masipag, PPC



document is intended only for the ff: BAC Office, Accounting Office, COA, GSO , Supplier and Legal Office/Atty.'s File Copy.