



Republic of the Philippines  
**OFFICE OF THE CITY MAYOR**  
City of Puerto Princesa

MAR 26 2025

**NOTICE TO PROCEED**

**COOPERATIVE HEALTH MANAGEMENT FEDERATION**

No. 49 Mabilis Street  
Barangay Pinyahan  
Diliman, Quezon City  
Represented by: Dr. Paul Allan A. Espina

Dear Dr. Espina

The attached Contract and Purchase Order No. BAC – 2025 – PB – 03 – 050 dated MAR 25 2025, having been approved, notice is hereby given to **COOPERATIVE HEALTH MANAGEMENT FEDERATION** for the "Procurement for provider of Comprehensive Group Health and Accident Insurance Program Intended for the Employees of City Government of Puerto Princesa" may proceed, requested by the Office of the City Mayor, at a contract cost equivalent to **Fourteen Million Two Hundred Fifty Thousand Pesos (Php 14,250,000.00)** within Seven (7) Calendar Days from receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule of the aforesaid project.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Puerto Princesa, through the Office of the Undersigned.

Very truly yours,

By Authority of the City Mayor:

  
**ATTY. ARNEL M. PEDROSA**  
City Administrator

I acknowledge receipt of this Notice:

**COOPERATIVE HEALTH MANAGEMENT FEDERATION**

By:

  
(Signature over Printed Name)

  
(Position/Designation/Date)

Copy of this document is intended for Supplier's Copy, Accounting Office copy, COA's copy, GSO copy and Office file only.

*Mega Apuradong Administrasyon*

New City Hall Building, Bgy. Sta. Monica, Puerto Princesa City, Palawan 5300 • Tel. No. (048) 717-8049